



Marquette Marching Band Activity Timeline



Band Booster TEAMS	July W1	July W2-4	Aug W1	Aug W2	Aug W3	Aug W4	Sept W1	Sept W2	Sept W3	Sept W4	Oct W1	Oct W2	Oct W3	Oct W4	Nov	Dec	Jan/ Feb	Mar/ April			
Parent/Guardian Volunteers - Activities Team - Concessions Team - Public Relations Team - Props Building Team - Communications Team - Uniforms Team - Fundraising Team - Finance Team			Band Camp Evening Activities						8 th Grade Night	Team Planning Marching Festival		Marching Festival	Team Planning Year-End Banquet	Year-End Banquet							
					Supply and run concession stand during home games (JV and Varsity Games)						Craft Fair Concessions		Marching Fest Conc								
		Social Media Coverage – Photography/Videography – Audio/Sound																			
		Plan/Build/Organize	Transport and set up props during home games and plan/execute props travel/transport to competitions, bleacher covers at home games													Clean/Organize Post-Season					
		Communications to Band Families via Membership Toolkit (MTK) and Marquette Band Website, MTK and website maintenance																			
		Clean/Fit/Alter/Organize	Distribute uniforms before games and competition, Color Guard/Winter Guard Liaison, First Aid														Clean Organize				
					Dine Out Fundraiser	Plan Craft Fair				Dine Out Fundraiser	Plan Craft Fair	Craft Fair			Dine Out Fundraiser	Plan Grub & Groove and RnR Bingo	Grub & Groove	Rock n' Roll Bingo			
			Assist Treasurer: keep full and accurate accounts of funds																		
Advisory Board- Standing CHAIR Positions - Activities Chair ✓ - Concessions Chair ✓ - Public Relations Chair ✓ - Props Building Chair ✓ - Communications Chair ✓ - Uniforms Chair ✓ - Fundraising Chair ✓		Plan	Band Camp Activities						Plan	8 th Grade Night	Plan		Marching Festival		Plan	Year-End Banquet					
		Clean/Plan/organize product purchasing with 10 th Grade MPO				Supply, run concession stand during home games (JV/Varsity)					Craft Fair Concessions		Marching Fest Conc			Clean/Organize Post-Season					
		Social Media Coverage –, Photography/Videography – Audio/Sound																			
		Work with Director to Plan/Build/Organize			Organize transportation and set up of props during home games and plan/execute props travel/transport to competitions, direct bleacher covers at home games												Clean/Organize Post-Season				
		Communications to Band Families via Membership Toolkit (MTK) and Marquette Band Website, MTK and website maintenance																			
		Clean/Fit/Alter/Inventory/Organize all uniforms					Distribute uniforms before games and competitions, Color Guard/Winter Guard Liaison, First Aid												Clean Organize		
			Plan Craft Fair	Dine Out Fundraiser	Plan Craft Fair				Dine Out Fundraiser	Plan Craft Fair	Craft Fair			Dine Out Fundraiser	Plan Grub & Groove and RnR Bingo	Grub & Groove	Rock n' Roll Bingo				
	Officers, Executive Board-Board of Directors - President ✓ - Vice President(s) ✓ - Secretary ✓ - Treasurer ✓		Chief Executive Officer of Band Booster Organization																		
		Assist all Chairs and perform the duties of President in their absence, Sponsorships																			
		Keep record of all Band Booster meetings																			
		Keep full and accurate accounts of funds																			